

# Julian Carter

## Systems Technical Writer

I am a systems technical writer with over seven years of experience documenting complex IT systems and software architectures. I excel at simplifying intricate technical processes into clear, accessible documentation that supports both technical and non-technical users.

### CONTACT



(555) 456-7890



julian.carter@example.com



LinkedIn



Houston, TX 77002

### EDUCATION

BA in English

University of Houston, Houston,  
TX – Graduated May 2009

BS in Technical Communication

Texas A&M University, College  
Station, TX – Graduated May  
2007

MS in Professional Writing

University of Houston, Houston,  
TX – Graduated May 2011

### KEY SKILLS

- IT Systems Documentation
- Technical Translation
- Process Simplification
- Collaboration with Engineers

### PROFESSIONAL EXPERIENCE

Systems Technical Writer | DataCore Solutions, Houston, TX |  
February 2015 – Present

- Developed detailed documentation for IT systems, reducing support queries by 25%.
- Collaborated with engineering teams to accurately capture technical specifications.
- Standardized documentation formats for improved clarity.

Technical Writer | SoftSys Inc., Houston, TX |  
June 2007 – January 2015

- Authored technical manuals and system guides for various IT projects.
- Revised documentation based on user feedback and system updates.
- Improved document accessibility and comprehension.

### CERTIFICATIONS

- CPTC

- Content Quality Assurance