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Sophia Thompson

Technical Writer

I am a motivated and detail-oriented aspiring technical writer with a BA in English and hands-on experience from academic projects and internships. I excel at research and using technical writing software to transform complex information into clear, accessible content.

CONTACT



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LinkedIn



Austin, TX 78701

KEY SKILLS

- Technical Documentation
- Editing and Proofreading
- Research and Analysis
- Simplifying Complex Concepts

PROFESSIONAL EXPERIENCE

TECHNICAL WRITING INTERN | BRIGHT TECH SOLUTIONS, AUSTIN, TX
MAY 2023 – AUGUST 2023

- Created user guides for a cloud-based platform, improving clarity and usability.
- Collaborated with engineers to gather technical specifications.
- Edited and proofread documentation to ensure accuracy.

ACADEMIC PROJECT: SMART HOME DEVICE MANUAL | UNIVERSITY OF TEXAS, AUSTIN, TX
JANUARY 2023 – MAY 2023

- Developed a 20-page manual for a smart thermostat, including installation and troubleshooting sections.
- Incorporated visuals to enhance clarity.
- Presented the manual in a campus showcase with positive reviews.

EDUCATION

- BA in English, University of Texas, Austin, TX – Graduated May 2023 |

CERTIFICATIONS

CPTC – Foundation Level