



Olivia Chen

Senior Business Analyst Project Manager

I am an experienced senior business analyst project manager with over eight years of experience leading cross-functional projects that enhance operational efficiency. I combine data-driven analysis with strategic planning to deliver projects on time and within budget.

CONTACT



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LinkedIn



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KEY SKILLS

- Project Management
- Data Analysis
- Strategic Planning
- Stakeholder Engagement
- Process Optimization

PROFESSIONAL EXPERIENCE

SENIOR BUSINESS ANALYST PROJECT MANAGER | DELOITTE, SAN FRANCISCO, CA
JANUARY 2016 – PRESENT

- Managed projects that increased operational efficiency by 20% through strategic improvements.
- Developed analytical models that improved budget forecasting by 25%.
- Coordinated with stakeholders to align project goals with business strategies.

JUNIOR BUSINESS ANALYST | KPMG, OAKLAND, CA
JUNE 2010 – DECEMBER 2015

- Assisted in market research and data analysis, leading to a 15% cost reduction.
- Supported project teams with performance-tracking tools.
- Developed dashboards to monitor key metrics.

EDUCATION

- MBA, University of San Francisco, San Francisco, CA – Graduated May 2013 |
- BS in Business Analytics, University of California, Berkeley, CA – Graduated May 2009 |

CERTIFICATIONS

- PMP - Project Management Institute
- CBAP - International Institute of Business Analysis