

Sophia Carterson

ABOUT ME

Maintenance manager with 10+ years of experience overseeing maintenance operations and optimizing facility management

Seasoned maintenance manager with a strong track record of improving equipment reliability, streamlining maintenance processes, and managing large teams. Adept at budget management, vendor relations, and implementing maintenance strategies that drive cost savings.

PROFESSIONAL EXPERIENCE

Maintenance Manager

Eagle Manufacturing, Phoenix, AZ | June 2018 - Present

- Lead a team of 25 maintenance workers, overseeing daily facility maintenance and ensuring maximum operational uptime
- Implemented a computerized maintenance management system (CMMS), reducing equipment downtime by 30% and improving tracking efficiency
- Negotiate contracts with vendors and suppliers, reducing maintenance costs by 15% while maintaining service quality

Maintenance Supervisor

Southwest Logistics, Phoenix, AZ | September 2014 - May 2018

- Managed maintenance schedules and repairs for a 500,000-square-foot warehouse, ensuring compliance with safety and operational standards
- Supervised a team of 12 technicians, improving training programs to enhance performance and reduce equipment failures
- Developed an energy efficiency program that cut facility energy costs by 12% over two years

CERTIFICATIONS

- Certified Maintenance Manager, (CMM), January 2017
- Six Sigma Green Belt, May 2016

CONTACT



(123) 456-7890



email@example.com



LinkedIn | Portfolio



Phoenix, AZ

EDUCATION

Master of Business Administration (MBA)

Arizona State University, Tempe,
AZ
May 2014

KEY SKILLS

- Budget management
- Facility operations
- Maintenance strategy development
- Team leadership
- Vendor relations