



# Sarah Johnson

## Business Manager

### CONTACT



(123) 456-7890



email@example.com



LinkedIn



Philadelphia, PA 12345

### EDUCATION

#### MBA

Harvard Business School, Boston, MA –  
Graduated May 2015

#### BS in Business Management

University of California, Berkeley, CA –  
Graduated May 2011

#### MS in Management

Massachusetts Institute of Technology,  
Cambridge, MA – Graduated May 2013

### KEY SKILLS

- Cost Reduction and Elimination
- Strategic Business Planning
- Team Leadership and Motivation

### ABOUT ME

I am a seasoned business manager with an MBA from Harvard Business School, a BS in Business Management from UC Berkeley, and an MS in Management from MIT. I excel at developing and implementing strategic business plans, managing teams, and overseeing financial operations to drive revenue growth and productivity.

### PROFESSIONAL EXPERIENCE

#### Business Manager | June 2017 - Present

Bain & Company, Boston, MA

- Developed and implemented new strategies that increased department revenue by 20%.
- Led a team of 10 employees to boost productivity by 15%.
- Oversaw a \$5 million budget while maximizing resource allocation.

#### Assistant Business Manager | May 2015 - June 2017

PricewaterhouseCoopers, San Francisco, CA

- Co-developed business strategies that increased market share by 10%.
- Coordinated a team of five employees, improving project completion rates by 25%.
- Assisted in managing a \$2 million project budget, reducing expenses by 5%.

### PROFESSIONAL DEVELOPMENT

- PMP, Project Management Institute
- Certified Business Manager (CBM)
- Certified Manager (CM), ICPM