

SW

Stephanie Wright

A detail-oriented facility custodian with six years of experience maintaining cleanliness, safety, and functionality in large commercial spaces. Skilled in coordinating cleaning schedules, performing minor repairs, and ensuring compliance with safety regulations to create a welcoming environment.

CONTACT

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 LinkedIn | Profile

 Chicago, IL 60601

KEY SKILLS

- Commercial space maintenance
- Minor repairs and troubleshooting
- Cleaning supply inventory management
- Waste management and recycling
- Safety compliance

PROFESSIONAL EXPERIENCE

FACILITY CUSTODIAN | MIDTOWN BUSINESS TOWER, CHICAGO, IL
APRIL 2020 – PRESENT

- Maintain cleanliness and order in a 200,000-square-foot commercial office building, managing daily cleaning schedules for lobbies, conference rooms, and common areas.
- Performed minor electrical, plumbing, and HVAC repairs, reducing service downtime by 18%.
- Coordinated with vendors for waste management and recycling, achieving a 20% increase in sustainability practices.

CUSTODIAL ASSISTANT | RIVERWALK CONVENTION CENTER, CHICAGO, IL
JUNE 2018 – APRIL 2020

- Assisted in large-scale cleaning and maintenance for events hosting up to 1,500 attendees.
- Conducted routine inspections of facilities to identify maintenance needs and reported findings to management.
- Managed inventory of cleaning supplies, ensuring stock availability for all custodial staff.

EDUCATION

High School Diploma
Lincoln High School, Chicago, IL | June 2018

CERTIFICATIONS

Certified Custodial Technician, ISSA, March 2018