

Calvin Reed

Medical Technical Writer

I am a dedicated medical technical writer with over seven years of experience producing documentation for healthcare software and medical devices. I specialize in simplifying complex medical and technical information to enhance user comprehension and regulatory compliance.

CONTACT

-  (555) 987-1234
-  calvin.reed@example.com
-  LinkedIn
-  Boston, MA 02118

EDUCATION

- BA in English
Boston University, Boston, MA –
Graduated May 2008
- BS in Technical Communication
Northeastern University, Boston, MA –
Graduated May 2006
- MS in Professional Writing
Tufts University, Medford, MA –
Graduated May 2010

KEY SKILLS

- Medical Documentation
- Regulatory Compliance
- User Manual Development
- Collaborative Research
- Technical Communication

PROFESSIONAL EXPERIENCE

Medical Technical Writer | HealthTech Innovations, Boston, MA
March 2015 – Present

- Developed user manuals and regulatory documents for medical devices, improving compliance by 30%.
- Collaborated with healthcare professionals to ensure technical accuracy.
- Led usability studies to refine documentation and enhance patient safety.

Technical Writer | MedInfo Systems, Boston, MA
June 2010 – February 2015

- Created detailed documentation for healthcare software, reducing support queries by 25%.
- Worked with IT and clinical teams to ensure documentation accuracy.
- Updated documents to meet changing regulatory standards.

CERTIFICATIONS

CPTC

Medical Writing Certification