

RT

Rachel Thompson

CONTACT



(123) 456-7890



rachelthompson@email.com



LinkedIn | Portfolio



Phoenix, AZ 12345

KEY SKILLS

- Endoscopy and colonoscopy preparation
- Stool sample collection and lab processing
- GI patient education
- EHR management
- Dietary and medication counseling

EDUCATION

- **Associate of Applied Science (A.A.S.) Medical Assisting**
City College, City, ST | May 2018

ABOUT ME

Detail-Oriented Gastroenterology Medical Assistant With Expertise in Digestive Health

Experienced Gastroenterology Medical Assistant with six years of experience assisting physicians in diagnosing and treating gastrointestinal (GI) disorders. Skilled in preparing patients for endoscopic procedures, collecting stool samples, and educating patients on digestive health. Passionate about supporting patients through diagnosis and treatment with care and professionalism.

PROFESSIONAL EXPERIENCE

GASTROENTEROLOGY MEDICAL ASSISTANT | DIGESTIVE HEALTH SPECIALISTS, CITY, ST APRIL 2021 - PRESENT

- Assist physicians in GI procedures such as colonoscopies and endoscopies, ensuring patient comfort and procedural efficiency
- Educate patients on dietary modifications and medication adherence, increasing treatment compliance by 30%
- Manage patient histories and lab results in the EHR system, reducing documentation errors by 25%
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MEDICAL ASSISTANT | GI WELLNESS CENTER, CITY, ST JUNE 2018 - MARCH 2021

- Conducted patient intake, recorded vital signs, and assisted with gastroenterology screenings
- Prepared and sanitized procedure rooms to maintain infection control standards
- Provided administrative support, including appointment scheduling and medical billing

CERTIFICATIONS

- **CERTIFIED MEDICAL ASSISTANT (CMA) | AAMA | JUNE 2018**
- **BASIC LIFE SUPPORT (BLS) | AMERICAN HEART ASSOCIATION | JUNE 2018**
- **GASTROENTEROLOGY MEDICAL ASSISTANT CERTIFICATION (GMAC) | AGA INSTITUTE | SEPTEMBER 2018**