


# Mark Ellis


## Apartment maintenance technician with 6 years of experience in residential property maintenance

Experienced in handling plumbing, electrical, HVAC, and general repairs to keep apartment complexes in top condition. Skilled in responding to tenant requests quickly and maintaining safe living conditions.

 Orlando, FL

 (123) 456-7890

 email@example.com

 LinkedIn | Portfolio

## KEY SKILLS

- Apartment unit turnovers
- Electrical and plumbing repairs
- HVAC troubleshooting
- Landscaping and exterior maintenance
- Safety inspections

## CERTIFICATIONS

- Technician Certification, HVAC , January 2018
- Section 608 Certification , EPA, September 2019

## PROFESSIONAL EXPERIENCE

### APARTMENT MAINTENANCE TECHNICIAN | LAKESIDE APARTMENTS, ORLANDO, FL

JULY 2022 – PRESENT

- Repaired and replaced HVAC units, plumbing fixtures, and electrical systems, reducing tenant complaints by 25%
- Conduct move-in and move-out inspections, ensuring apartments are ready for new tenants within 48 hours
- Assist with exterior maintenance, including landscaping, parking lot repairs, and pool upkeep

### GENERAL MAINTENANCE WORKER | SUNSET RESIDENTIAL PROPERTIES, ORLANDO, FL

AUGUST 2018 – JUNE 2022

- Handled minor plumbing repairs, including fixing leaks, replacing faucets, and unclogging drains
- Painted and patched drywall to refresh apartment interiors for new tenants
- Responded to emergency maintenance requests, resolving urgent issues quickly

## EDUCATION

- High School Diploma  
Orlando High School , Orlando, FL | January 2018