

# EJ

# Eric Johnson

Facilities maintenance supervisor with 10+ years of experience managing building operations and repair teams

Experienced in overseeing large-scale facility maintenance, managing vendor contracts, and optimizing building systems for efficiency and safety. Skilled in preventive maintenance, budget management, and staff supervision.

## CONTACT



(123) 456-7890



email@example.com



LinkedIn | Portfolio



Seattle, WA

## KEY SKILLS

- Budgeting and cost control
- Building systems maintenance
- Preventive maintenance planning
- Safety compliance
- Vendor and contractor management

## PROFESSIONAL EXPERIENCE

FACILITIES MAINTENANCE SUPERVISOR | BRIGHTWAY CORPORATE OFFICES, SEATTLE, WA  
OCTOBER 2019 – PRESENT

- Supervise a team of 12 maintenance technicians, coordinating work schedules and ensuring all facility repairs are completed on time
- Implemented a preventive maintenance program that reduced emergency repairs by 40% and extended equipment life span
- Managed vendor contracts for cleaning, HVAC servicing, and security systems, reducing operational costs by 15%

SENIOR MAINTENANCE TECHNICIAN | NORTHWEST COMMERCIAL PROPERTIES, SEATTLE, WA  
AUGUST 2014 – OCTOBER 2019

- Performed inspections and repairs on HVAC, electrical, and plumbing systems for a portfolio of 15 office buildings
- Developed maintenance checklists and logs to improve efficiency in tracking repairs and equipment servicing
- Assisted with capital improvement projects, including system upgrades and office space renovations

## EDUCATION

- Bachelor of Science (B.S.) Facilities Management, University of Washington , Seattle, WA | May 2014

## CERTIFICATIONS

- Certified Facility Manager - (CFM) , February 2014
- 30-Hour General Industry Safety - OSHA, August 2016