

JS

Jane Smith

Skilled maintenance worker with hands-on expertise in facility upkeep and repairs

Experienced maintenance worker with four years of expertise in plumbing, electrical systems, and facility maintenance. Adept at conducting inspections, handling minor repairs, and ensuring the safety and functionality of building systems.

CONTACT



(123) 456-7890



email@example.com



LinkedIn | Portfolio



Houston, TX

KEY SKILLS

- Electrical systems maintenance
- Facility repairs
- Painting and surface care
- Plumbing and pipefitting
- Preventive maintenance

Professional Experience

MAINTENANCE WORKER | GREENWAY APARTMENTS, HOUSTON, TX
MARCH 2022 - PRESENT

- Perform plumbing repairs, electrical maintenance, and HVAC system troubleshooting for a 200-unit apartment complex, ensuring tenant satisfaction
- Coordinate with contractors for major repairs, minimizing disruptions while maintaining cost-effective solutions
- Conduct regular inspections, proactively identifying potential issues and implementing preventive maintenance measures

MAINTENANCE ASSISTANT | LONE STAR PROPERTY MANAGEMENT, HOUSTON, TX
JULY 2020 - FEBRUARY 2022

- Assisted in painting, plumbing, and electrical repairs across multiple residential and commercial properties
- Responded to urgent maintenance requests, resolving tenant issues quickly to maintain a high occupancy rate
- Maintained inventory of repair materials, ensuring all essential supplies were available for maintenance projects

Education

- High School Diploma
Houston High School, Houston, TX | August 2020

Certifications

- 10-Hour General Industry Safety | OSHA | January 2020
- Certified Apartment Maintenance Technician | (CAMT) | September 2020