



# Yaling Zhang

Skilled associate attorney with expertise in drafting legal documents, conducting extensive legal research, and representing clients in court proceedings and negotiations.

## CONTACT

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-  LinkedIn | Portfolio
-  Seattle, WA 12345

## EDUCATION

Master of Laws (LL.M.)  
Yale Law School, New Haven, CT  
June 2018

Juris Doctor (J.D.)  
Harvard Law School, Cambridge, MA

Bachelor of Laws (LL.B.)  
Stanford Law School, Stanford, CA

## KEY SKILLS

- Case management
- Client consultation
- Legal research and analysis
- Legal writing
- Negotiation and mediation
- Reporting and documentation
- Settlement negotiations
- Trial preparation

## PROFESSIONAL EXPERIENCE

### Associate Attorney | June 2016 - Present

Kirkland & Ellis, New York, NY

- Drafted and reviewed over 500 legal briefs, contracts, and agreements, ensuring accuracy and regulatory compliance
- Performed in-depth legal research for over 100 restructuring and intellectual property cases, using various resources to gather information and build strong cases
- Represented and advocated for corporate clients in over 50 court proceedings, negotiations, and other legal matters

### Junior Attorney | May 2015 - June 2016

Baker McKenzie, San Francisco, CA

- Helped prepare over 200 accurate and comprehensive legal documents
- Conducted legal research for over 50 tax and intellectual property cases, helping senior attorneys build strong cases
- Assisted in representing and advocating for clients in court proceedings and negotiations

## PROFESSIONAL DEVELOPMENT

### Certified Information Privacy Professional (CIPP)

International Association of Privacy Professionals

### Certified Compliance & Ethics Professional (CCEP)

Compliance Certification Board

### Certified Legal Manager (CLM)

Association of Legal Administrators