



# Ethan Carter

Knowledgeable assistant manager with expertise in home improvement retail

A dynamic retail manager with seven years of experience in managing hardware store operations, optimizing inventory, and training employees to deliver solid service.

## CONTACT INFORMATION

-  (123) 456-7890
-  email@example.com
-  LinkedIn | Portfolio
-  City, ST

## EDUCATION

Associate Degree in Business Management | May 2014  
San Francisco Community College | San Francisco, CA

## KEY SKILLS

- Do-it-yourself (DIY) project knowledge
- Inventory optimization
- Customer education
- Vendor relations
- Staff development

## PROFESSIONAL EXPERIENCE

- Assistant Manager, Build It Hardware, San Francisco, CA**  
September 2019 – Present
  - Managed inventory worth \$1.2 million, maintaining a 98% accuracy rate through enhanced stock control procedures
  - Reduced customer complaints by 20% by training staff on product knowledge and troubleshooting techniques
  - Collaborated with vendors to negotiate pricing, saving 10% on bulk purchases
- Sales Associate, Handy Depot, Oakland, CA**  
June 2017 – August 2019
  - Provided DIY project advice, improving customer satisfaction scores by 15%
  - Assisted with promotional events, driving a 12% increase in weekend sales