

# Rachel Lee

Detail-oriented freelance academic writer with a Master of Arts in sociology and over five years of experience writing research papers, literature reviews, and academic articles. Adept at conducting thorough research and producing content that adheres to academic standards and citation guidelines.

### CONTACT



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City, State 12345

# **EDUCATION**

Master of Arts in Sociology University of Chicago May 2012

Bachelor of Arts in Sociology University of Michigan May 2016

#### **KEY SKILLS**

- Academic research
- Literature reviews
- APA and MLA formatting
- Analytical writing

## PROFESSIONAL EXPERIENCE

Freelance Academic Writer | Self-Employed, Remote January 2015 - Present

- Authored over 100 research papers and essays for academic clients, maintaining a 99% approval rate from instructors and professors
- Provide editing and proofreading services for theses and dissertations, improving clarity and adherence to formatting guidelines
- Conduct in-depth research across multiple disciplines, ensuring the accuracy and credibility of sources

Research Assistant | University of Chicago, Chicago, IL September 2016 - May 2018

- Assisted in conducting qualitative and quantitative research for sociology department studies, contributing to three published articles
- Analyzed data and created detailed reports to support faculty research projects
- Collaborated with professors to ensure the accuracy of literature reviews and methodology