




# KEVIN MORRISON

Nanny

Project coordinator with a proven record in leading teams and delivering projects on time and within budget. Hold a master's degree in management from MIT and multiple project management certifications, including PMP and CAPM. Strong project management, collaboration, and time management skills, with a history of improving project efficiency and stakeholder satisfaction.

## CONTACT

 (123) 456-7890

 email@example.com

 LinkedIn | Portfolio

 Boston, MA 12345

## KEY SKILLS

- Project management
- Team collaboration
- Time management

## EDUCATION

### MS in Management

Massachusetts Institute of Technology,  
Massachusetts

### BBA

University of California, Berkeley, California

### BS in Project Management

Pennsylvania State University, Pennsylvania

## PROFESSIONAL EXPERIENCE

**Deloitte** | San Francisco, California  
January 2020 to present

- Lead a team of project coordinators, ensuring all project tasks are completed on time and within budget
- Managed and delivered over 10 successful projects, resulting in an average of 15% cost savings per project
- Set new project management strategies that improved overall project efficiency by 20%

**PricewaterhouseCoopers** | Los Angeles, California  
June 2017 to December 2019

- Managed multiple projects simultaneously, ensuring all projects were completed on time and within budget
- Helped develop project goals and strategies, resulting in a 10% increase in project success rate
- Communicated regularly with team members and stakeholders, improving project transparency and stakeholder satisfaction

## PROFESSIONAL DEVELOPMENT

- **CAPM**  
Project Management Institute (PMI)
- **CSM**  
Scrum Alliance
- **PMP**  
Project Management Institute (PMI)