



# JESSICA SIMMONS

A delivery driver with Class B CDL certification and four years of experience, specializing in route optimization, vehicle maintenance, and customer service. A proven track record of achieving on-time delivery rates of over 95% while maintaining strict compliance with OSHA safety protocols and transportation regulations.

## Location

Austin, TX 67890

## Phone

(987) 654-3210

## Email

jessica.simmons@example.com

## Website

LinkedIn

## Key skills

- Cargo handling
- Customer service
- GPS navigation
- Route planning
- OSHA safety
- Vehicle maintenance

## Education

Austin Trucking Academy,  
Austin, TX | 2022  
CDL Training Program

Riverdale High School,  
Austin, TX | 2021  
High School Diploma

## Professional Experience

Delivery Driver | FedEx, Austin, TX

September 2022 to present

- Deliver over 100 packages daily across urban and suburban routes, maintain a 95% on-time delivery rate over two years, and identify opportunities to enhance route planning, contributing to a 13% reduction in average delivery times
- Perform route inspections and maintenance of vehicles to mitigate the risk of safety issues in compliance with DOT standards
- Interface effectively with diverse customers to verify delivery details and resolve issues, resulting in a 4.9 customer satisfaction rating

Rideshare Driver | Lyft, Austin, TX

July 2021 to September 2022

- Transported up to 30 passengers daily across a variety of locations, delivered exceptional customer service, and achieved a 4.97-star rating
- Maintained vehicle cleanliness and safety to enhance passenger experience and adhere to company policies

## Certifications

- Class B CDL License, State of Texas | 2022
- Defensive Driving Certification, National Safety Council | 2021