# **SELENA** RAMIREZ

San Diego, CA 12345 • (123) 456-7890 • email@example.com • LinkedIn

A dedicated security officer supervisor with a strong public safety and community well-being background, a Bachelor's Degree in criminal justice and security studies, and an Associate Degree in security management. Proven experience in overseeing security operations, conducting security audits, and training junior security officers at organizations such as the American Red Cross and FEMA. Certified in CPP, CISSP, and PSP, demonstrating proficiency in security systems and technology, leadership, and team management.

## **Professional Experience**

Security Officer Supervisor | American Red Cross, Washington, D.C. | January 2018 to present

- Supervise a team of 20 security officers, ensuring adherence to safety protocols and procedures to maintain a secure environment
- Conduct monthly security audits, resulting in a 30% decrease in security vulnerabilities by implementing effective security measures
- Developed and implemented a comprehensive training program for junior security officers, increasing their efficiency by 40%

Security Manager | Federal Emergency Management Agency (FEMA), Philadelphia, PA | June 2015 to December 2017

- Managed security operations for the agency, ensuring the safety of over 500 employees and visitors daily
- Implemented a new security system technology, improving the agency's security efficiency by 25%
- Led a team of 15 security officers, fostering a collaborative environment and enhancing team performance

### **Key Skills**

- Junior officer training
- Security operations and procedures

Team leadership and motivation

#### **Education**

Bachelor of Science in Criminal Justice | University of Maryland, College Park, MD
Associate of Applied Science in Security Management | Community College of Philadelphia, Philadelphia, PA
Bachelor of Arts in Security Studies | Georgetown University, Washington, D.C.

### **Professional Development**

Certified Protection Professional (CPP), ASIS International Physical Security Professional (PSP), ASIS International