







ALIYA JACKSON

Building maintenance supervisor with a strong background in custodial services and property maintenance. Proven record in supervising cleaning staff, conducting regular maintenance and repairs, and managing cleaning supplies and equipment inventory. Certified Custodial Technician with an Associate degree in building maintenance and a demonstrated ability to reduce maintenance costs and improve efficiency.

CONTACT

-  (123) 456-7890
-  email@example.com
-  LinkedIn
-  New York, NY 12345

KEY SKILLS

- Cleaning procedures and equipment
- Inventory management
- Maintenance and repairs
- Supervising cleaning staff
- Workplace safety

EDUCATION

- Associate Degree in Building Maintenance, NEW YORK TRADE SCHOOL, New York, NY
- Certificate in Custodial Services, LOS ANGELES TRADE-TECHNICAL COLLEGE, Los Angeles, CA
- Diploma in Building and Property Maintenance, LINCOLN TECHNICAL INSTITUTE, Philadelphia, PA

PROFESSIONAL EXPERIENCE

BUILDING MAINTENANCE SUPERVISOR | BECHTEL GROUP INC., NEW YORK, NY
JUNE 2018 TO PRESENT

- Oversee a team of 10 custodial staff to ensure efficient, thorough cleaning services across multiple company buildings
- Conduct regular maintenance and minor repair tasks, reducing the need for external contractors by 30%
- Manage inventory of cleaning supplies, implementing a new tracking system that reduced waste by 20%

SENIOR CUSTODIAN, FLUOR CORP. | LOS ANGELES, CA
JANUARY 2018 TO MAY 2018

- Led, trained, and motivated a team of five custodial staff to ensure high standards of cleanliness
- Performed regular maintenance tasks, contributing to a 15% decrease in maintenance costs
- Managed inventory of cleaning supplies, implementing a re-ordering system that ensured constant availability of necessary supplies

PROFESSIONAL DEVELOPMENT

- Certified Custodial Technician (CCT), International Sanitary Supply Association (ISSA)
- Certified Environmental Services Executive (CESE), American Hospital Association (AHA)
- Building Service Contractor Association International (BSCAI) Certified Site Supervisor (CSS)