

# AMY STEIN

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An assistant warehouse manager with five years of experience, specializing in operations management, logistics, and fleet management. A strong history spearheading initiatives to improve safety compliance and quality control for large shipping facilities.

## Professional Experience

Assistant Warehouse Manager | Central Distribution | Chicago, IL

MARCH 2021 – PRESENT

- Manage, build, and develop a team of 15 warehouse associates, deliver cross-training, and lead safety initiatives to ensure compliance with OSHA regulations, resulting in a 35% reduction in work incidents within one year
- Coordinate with the warehouse manager to oversee all aspects of daily operations and identify opportunities to enhance shipping procedures
- Drive efforts to improve reporting accuracy through the implementation of cycle counting, lowering inventory discrepancies by 17%

Assistant Warehouse Supervisor | Midwest Supply Co. | Chicago, IL

JUNE 2019 – MARCH 2021

- Oversaw receiving and stocking procedures and improved space utilization by 21% by redesigning the warehouse layout for better access and organization
- Monitored inventory levels and coordinated with procurement teams to maintain optimal stock levels, reducing out-of-stock incidents by 16%
- Implemented quality control checks, reducing product damage rates by 13% through careful handling and inspection protocols

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## Key Skills

- Inventory control
- Lean manufacturing
- Budget management
- Staff training and development
- Data analysis
- OSHA compliance

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## Education

Associate of Applied Science (A.A.S.) in Logistics | CITY COLLEGE OF CHICAGO | CHICAGO, IL  
2019

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## Certifications

- Certified Warehouse Logistics Professional (CWLP) | International Warehouse Logistics Association (IWLA) | 2019