

SKYLER THOMPSON

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A senior bookkeeper with over eight years of experience in managing accounting and financial reporting processes for corporate client accounts. A strong history of leading accounting teams and performing comprehensive audits to ensure compliance with financial regulations.

Professional Experience

Senior Bookkeeper | Hayden Financial Co., Los Angeles, CA | January 2020 – Present

- Oversee key financial reporting processes for 25 high-profile corporate clients valued at up to \$600,000, including comprehensive financial reports, balance sheets, income statements, and cash flow statements
- Lead a team of 15 accountants and financial analysts to perform complex audits, evaluate company financials, and manage payroll processes for corporate businesses
- Coordinate effectively with internal and third-party audits to ensure compliance with financial laws and regulations, resulting in zero penalties for clients

Senior Bookkeeper | Jenkins Financial Services, Los Angeles, CA | June 2016 – December 2019

- Managed accounts payable and receivable for a portfolio of 17 small to medium-sized business accounts valued at up to \$150,000
 - Oversaw a team of five accountants and financial analysts to analyze complex data sets and prepare comprehensive financial reports for client stakeholders
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Key Skills

- Financial reporting
 - Account reconciliation
 - Accounts payable/receivable
 - Payroll processing
 - Compliance and auditing
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Education

Bachelor of Science (B.S.) in Accounting | UNIVERSITY OF CALIFORNIA, Los Angeles | Los Angeles, CA | May 2016

Certifications

Certified Bookkeeper (CB) | American Institute of Professional Bookkeepers (AIPB) | September 2016

