

# Your Name

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City, State Abbreviation Zip Code | (123) 456-7890 | email@example.com | LinkedIn | Portfolio

## Profile

- A highly educated and experienced substitute teacher with a unique combination of skills acquired from work in both Los Angeles Unified School District and New York City Department of Education. Known for effective lesson implementation and strong classroom management abilities, and creating a controlled, respectful, and safe environment while ensuring an uninterrupted flow of knowledge. Reputation for solid communication skills, adaptability, and a proactive approach to enhancing the learning experiences for diverse groups of students.

## Education

- Master of Education (M.Ed.) | COLUMBIA UNIVERSITY, New York, NY | 2017
- Bachelor of Education (B.Ed.) | UNIVERSITY OF CALIFORNIA, Los Angeles, CA | 2015

## Certifications

- Certificate of Substitute Teaching (CST), National Education Association, 2019
- Provisional Teaching Certificate (PTC), National Board for Professional Teaching Standards, 2018
- Substitute Teacher Certification (STC), American Board for Certification of Teacher Excellence, 2017

## Key Skills

- Adaptability
- Classroom management
- Communication
- Knowledge of subject matter
- Lesson implementation

## Professional Experience

### SENIOR SUBSTITUTE TEACHER | LOS ANGELES UNIFIED SCHOOL DISTRICT, LOS ANGELES, CA | JULY 2019 - PRESENT

- Successfully implemented lesson plans across different grade levels, with a focus on creating interactive learning experiences; received positive feedback from full-time teachers for maintaining the continuity of lessons during their absence
- Demonstrated effective classroom management strategies that led to a 20% improvement in overall student behavior and engagement
- Established a seamless line of communication with regular teachers, providing detailed reports and feedback; addressed any transitional issues efficiently, ensuring a smooth handover process

### MIDDLE SCHOOL ENGLISH TEACHER | NEW YORK CITY DEPARTMENT OF EDUCATION, NEW YORK, NY | JUNE 2017 - JUNE 2019

- Instructed diverse classrooms of students, fostering a rigorous academic environment that prioritized English Literature learning; saw an average improvement of 25% on students' standard test scores in English
- Proactively modified lesson plans to cater to different learning styles and needs of students; effectively used technology and innovative teaching methods to increase student participation
- Liaised with parents and other staff members to discuss individual student progress and the effectiveness of teaching, resulting in improved overall student performance