

Your Name

City, State Abbreviation Zip Code | (123) 456-7890 | email@example.com | LinkedIn | Portfolio

Profile

- A dedicated and certified substitute teacher with a demonstrated record of improving students' academic performance. Possess a robust educational background with a degree in Education. Skilled in implementing effective lesson plans, managing classrooms, and reporting student progress with a focus on promoting respectful and conducive learning environments.

Education

- Bachelor of Science in Education | UNIVERSITY OF MICHIGAN, Ann Arbor, MI | 2021

Certifications

- Substitute Teaching License (STL), Michigan State Departments of Education, 2022
- Child Development Associate Certified (CDA), Council for Professional Recognition, 2022
- Paraprofessional Certification (ParaPro), Educational Testing Service, 2021

Key Skills

- Classroom management
- Communications
- Lesson planning
- Progress reporting
- Subject matter knowledge

Professional Experience

SUBSTITUTE TEACHER | PEARSON EDUCATION, LOS ANGELES, CA | JANUARY 2019 - PRESENT

- Implement daily lesson plans left by the permanent teacher, ensuring that teaching aligns with the classroom's regular routines and standards
- Maintain order in the classroom by enforcing rules and promoting respectful dialogue among students
- Report each students' progress, detailing discussed topics, completed assignments and any incidents or issues that arose during the sessions, to the regular teacher and relevant school administrators

TUTOR | MCGRAW-HILL EDUCATION | UNIVERSITY PARK, PA | MAY 2018 - DECEMBER 2018

- Assisted students struggling in English and Mathematics by providing one-on-one tutoring sessions, improving average grades by 20%
- Created personalized lesson plans tailored to individual student's needs and learning capabilities
- Collaborated with teachers to provide feedback on student performance and suggest changes to classroom curriculum to improve comprehension