

Your Name

City, State Abbreviation Zip Code | (123) 456-7890 | email@example.com | LinkedIn | Portfolio

Profile

- A recent computer science and information technology graduate, demonstrating strong proficiency in LaTeX document preparation, scientific technical writing, and mathematical typesetting. Impressive capabilities in resolving issues. Technical knowledge has been recognized with industry-respected certifications TUG TC and AMS LC.

Education

- Bachelor of Science in Information Technology | CARNEGIE MELLON UNIVERSITY, Pittsburgh, PA | May 2021

Certifications

- TeX Users Group Technical Certification (TUG TC), TUG, 2023
- American Mathematical Society LaTeX Certification (AMS LC), AMS, 2022

Key Skills

- Debugging and troubleshooting
- Document preparation
- LaTeX command expertise
- Mathematical typesetting
- Solution-finding skills
- Template creation

Professional Experience

JUNIOR LATEX SPECIALIST | SKYWARD TECHNOLOGY, PITTSBURGH, PA | JUNE 2022 - PRESENT

- Utilize LaTeX software to prepare various complex technical and scientific documents, including academic papers and reports in alignment with the organization's requirements
- Diagnose and debug errors in the LaTeX coding, ensuring accurate document formatting that adheres to specific style guidelines
- Developed, designed, and customized multiple LaTeX templates for recurring document types to increase efficiency in the document creation process

ENTRY-LEVEL COMPUTER SCIENTIST | INNOVATE, PITTSBURGH, PA | JUNE 2021 - MAY 2022

- Demonstrated understanding of LaTeX commands to support technical teams in document preparation
- Contributed to the development of multiple academic papers with a clear emphasis on mathematical typesetting
- Leveraged solution-finding skills to troubleshoot and resolve LaTeX errors swiftly, greatly enhancing office productivity