



City, State Abbreviation Zip Code
(123) 456-7890
email@example.com
LinkedIn | Portfolio

Sandra Kim

Certified Professional Project Manager with over seven years of combined experience in the construction and health care realms. Adept at overseeing hospital construction and renovation projects from conception to completion, on time and under budget. Strong technical acumen with a focus on effective cross-functional communication to best serve stakeholders and developers.

KEY SKILLS

- Budgeting and cost control
- Health care construction management
- Regulatory compliance
- Risk assessment and mitigation
- Stakeholder collaboration
- Team development

Education

Bachelor of Science (B.S.) in Construction Management
Wentworth Institute of Technology, Boston, MA
June 2016

Certifications

Certified Healthcare Constructor (CHC)
American Hospital Association, 2023

Project Management Professional (PMP)
Project Management Institute, 2019

Professional Experience

Hospital Project Manager
Corderman & Company, Boston, MA | August 2019 – present

- Direct a diverse portfolio of hospital renovation and expansion projects, ranging from surgical suite upgrades to the construction of a new ICU exceeding \$50 million
- Lead a cross-functional team of 8eight professionals, including architects, contractors, and specialized health care construction personnel
- Improved project efficiency by 20% with the implementation of Lean Six Sigma methodologies to continually streamline project workflows and reduce waste
- Ensure strict compliance with stringent health care standards, building codes, and HIPAA regulations

Assistant Project Manager
Palacio General Construction, Lowell, MA | June 2016 – August 2019

- Collaborated with project managers to assist in running a variety of commercial construction projects, gaining insight into project planning, budgeting, and scheduling
- Conducted regular site inspections to track the progress of projects and delivered updates to stakeholders
- Assisted lead project manager on a \$10 million health care facility renovation project that was completed six weeks ahead of schedule
- Helped reduce project cost by 15% through renegotiation of supplier contracts