

Your Name

City, State Abbreviation Zip Code | (123) 456-7890 | email@example.com | LinkedIn | Portfolio

Profile

- A recent graduate with prior internship experience as a business analyst at the prestigious consulting firm, Deloitte. Shadowed executives to learn strategic planning methods to reduce operational costs and foster team efficiency and development. Possess advanced business acumen, leadership skills, and specialized industry knowledge, supplemented with academic credentials. Currently pursuing the PMP certification.

Education

- Bachelor's Degree in Business Administration | PACE UNIVERSITY, New York, NY | May 2024

Certifications

- Project Management Professional (PMP) - Project Management Institute - Expected October 2024

Key Skills

- Data analysis
- Inter-departmental liaison
- Project management

Experience

BUSINESS ANALYST INTERN | DELOITTE, NEW YORK, NY | SUMMER 2022, SUMMER 2023

- Innovated and implemented new strategic planning methods leading to the reduction of operational costs by 25%
- Collaborated with a team of junior business analysts, contributing to an increase in team efficiency of approximately 35%
- Served as an inter-departmental liaison that facilitated improved communication, resulting in more streamlined project implementation