



# Jacob Adams

IT Asset Manager

## CONTACT INFORMATION



(999) 876-5432



email@example.com



LinkedIn | Portfolio



Denver, CO

## KEY SKILLS

- Asset lifecycle management
- Procurement and budgeting
- IT inventory audits
- Vendor relations
- Cost optimization

## EDUCATION

Bachelor of Science (B.S.)  
Information Technology I  
University of Denver, Denver, CO |  
May 2013

## ABOUT ME

An IT asset manager with nine years of experience overseeing technology lifecycles and optimizing asset utilization. A proven track record of managing IT inventory valued at over \$10 million. Skilled in inventory control, procurement, and vendor management.

## PROFESSIONAL EXPERIENCE

**IT ASSET MANAGER | CORETECH SOLUTIONS, DENVER, CO**  
SEPTEMBER 2016 - PRESENT

- Managed IT inventory valued at \$10 million, ensuring optimal allocation and utilization
- Negotiated vendor contracts, achieving a 15% cost reduction on hardware purchases
- Conducted annual asset audits, improving tracking accuracy by 20%

**PROCUREMENT SPECIALIST | TECHSOURCE INC., BOULDER, CO**  
JUNE 2013 - AUGUST 2016

- Coordinated IT equipment purchases, meeting organizational budget targets
- Analyzed vendor proposals, identifying cost-effective solutions without compromising quality
- Streamlined procurement processes, reducing lead times by 25%