Your Name

City, State Abbreviation Zip Code | (123) 456-7890 | [email@example.com](mailto:email@example.com) | LinkedIn | Portfolio

# Profile

* A results-driven Program Manager with significant experience in top consulting firms like McKinsey & Company and Accenture. Holds an MBA from Harvard Business School, a Master of Science in Project Management from Northwestern University, and a Bachelor's in Business Administration from UC Berkeley. Proven track record in strategic planning, budgeting, stakeholder management, and leading efficient projects; boosted program efficiency by 25% and reduced project costs by up to 15%, validating adeptness at financial tracking. Holds key certifications such as PMP, CSM, and PgMP that underscore strong project and program management skills.

# Education

* Master of Science in Project Management | NORTHWESTERN UNIVERSITY, Evanston, Illinois | Graduated December 2023
* Master of Business Administration | HARVARD BUSINESS SCHOOL, Boston, Massachusetts | Graduated May 2020
* Bachelor of Science in Business Administration | UNIVERSITY OF CALIFORNIA, Berkeley | Graduated June 2018

# Certifications

* Project Management Professional (PMP), Project Management Institute (PMI), 2023
* Certified ScrumMaster (CSM), Scrum Alliance, 2021
* Program Management Professional (PgMP), Project Management Institute (PMI), 2020

# Key Skills

* Budgeting and Financial Management
* Leadership
* Project Management
* Strategic Planning

# Professional Experience

## SENIOR PROGRAM MANAGER | MCKINSEY & COMPANY, BOSTON, MASSACHUSETTS | JANUARY 2021 - PRESENT

* Developed and implemented strategic initiatives across multiple projects, leading to a 25% increase in program efficiency.
* Fostered effective stakeholder communication, resulting in improved relationships and increased satisfaction levels.
* Managed budgets totaling over $2M, reducing overall project costs by 15% through meticulous financial tracking and wise resource allocation.

## PROJECT MANAGER | ACCENTURE, SAN FRANCISCO, CALIFORNIA | JUNE 2018 - DECEMBER 2020

* Led cross-functional teams to deliver complex projects within deadlines, resulting in a track record of 100% on- time project completion.
* Orchestrated long-term strategic planning that contributed to a 20% increase in client retention.
* Oversaw and managed project budgeting and financial planning, which resulted in reducing excess cost by 10%.