

 +123-456-7890

[email@example.com](mailto:email@example.com) LinkedIn | Portfolio

City, State Abbreviation zip code

# EDUCATION

## Bachelor of Science (B.S.) Finance

Cleveland State University, Cleveland, OH

September 2013 – May 2017

Detailed-oriented financial analyst with six years of experience in accounting, auditing, and analyzing business intelligence data. A good communicator who creates and presents reports to key stakeholders.

# WORK EXPERIENCE

September 2018 – present Empire Financial, Cleveland, OH



## Financial Analyst

* Perform risk-assessment analyses on potential and current investments to present to C-suite
* Implement new UX process that increased financial reporting turnaround time by 50%
* Audit operating costs and vendor relationships to reduce expenses by 22%



**BILLY ANDERSON**

Financial Analyst

**ABOUT ME**

# KEY SKILLS

Business financial statements

Financial accounting

Forecasting Investment strategy Risk management

May 2017 – August 2018

Orion Financial Services Inc., Cleveland, OH

## Junior Financial Analyst

* Managed financial operations for client accounts valued at over

$250,000, including operating expenses, vendor relationships, and investments

* Interface with client teams to provide financial reporting on monthly performance and offer financial insights to empower data-driven decision-making
* Analyzed customer data to identify and increase cross-selling opportunities by 15%

# CERTIFICATIONS

Certified Financial Analyst, Finance Professionals’ Association of Ohio, 2018