Your Name

City, State Abbreviation Zip Code | (123) 456-7890 | [email@example.com](mailto:email@example.com) | LinkedIn | Portfolio

# Profile

* Certified child care professional with more than seven years of experience in early childhood care and education. Additional certifications in first aid and CPR/AED. Provides a safe and creative environment where children can develop holistically. Proven ability to plan engaging activities, manage behavior, and maintain strong communication with parents and guardians.

# Education

* Associate of Science (A.S.) Early Childhood Education | University of Phoenix, Phoenix, AZ | September 2018 – June 2020

# Certifications

* Certified Childcare Professional (CCP), NECPA, 2021
* Babysitting Basics Certification, Red Cross, 2020
* First Aid and CPR/AED Certification, Red Cross, 2020

# Key Skills

* Activity planning
* Behavior management
* First aid/CPR
* Organization
* Parent communication
* Tutoring

# Professional Experience

## EARLY CHILDHOOD EDUCATOR | BRIGHT HORIZONS FAMILY SOLUTIONS, PHOENIX, AZ | JUNE 2020 – PRESENT

* Manage a classroom of 20 children, maintaining a 95% parent satisfaction rate through effective communication
* Foster a safe, inclusive environment promoting child participation and exploration
* Develop age-appropriate curriculum to promote intellectual and physical development
* Lead a six-month literacy program to increase reading comprehension and instill a love of reading
* Awarded 'Educator of the Month' for high parent satisfaction scores
* Organized and led 15 successful field trips, providing real-world learning experiences

## BABYSITTER | PRIVATE FAMILY, NEW YORK CITY, NY | MAY 2016 – OCTOBER 2020

* Provided comprehensive care for two children with a 100% safety record
* Managed daily routines like meal prep, bathing, and bedtime schedules
* Supervised over 30 playdates and extracurricular activities to promote diverse social interactions and development
* Organized engaging activities, including arts, crafts, and educational outings
* Managed a weekly grocery and activity budget of $200 without overspending