

Your Name

City, State Abbreviation Zip Code | (123) 456-7890 | email@example.com | LinkedIn

Profile

- Bilingual retail sales associate with over six years of experience in fast-paced environments. Adept at providing excellent customer service, engaging effectively with diverse clients, and demonstrating solid product knowledge. Focused on team collaboration and achieving departmental sales goals. Currently pursuing an AA degree to further develop professional skills.

Education

- Associate of Arts (AA) General Studies | FRONT RANGE COMMUNITY COLLEGE, Longmont, CO | expected May 2024

Coursework:

- Accounting, Business communications, Statistics

Certifications

- Forklift Safety Certified, Lowes, 2018

Key Skills

- Bilingual (English/Spanish)
- Customer service
- Forklift operation
- Home improvement product knowledge
- Inventory management
- Merchandising
- Sales techniques
- Team player

Professional Experience

RETAIL SALES ASSOCIATE | LOWES, LONGMONT, CO | OCTOBER 2017 – PRESENT

- Greet and engage customers to understand their project needs
- Demonstrate expertise in various product categories and provide guidance for informed purchasing decisions
- Lift and maneuver merchandise up to 50 pounds, adhering to safety protocols
- Participate in store and garden center maintenance, including restocking, watering plants, and organizing displays
- Conduct at least 10 monthly product knowledge sessions for new employees
- Lead group sales meeting to increase departmental sales by 18% in the last six months

SEASONAL RETAIL SALES ASSOCIATE | JACK'S SPORTING GOODS, LONGMONT, CO | MAY 2017 – SEPTEMBER 2017

- Created a welcoming and inclusive shopping experience for all customers
- Promoted private label credit card enrollment for an average of 18 sign-ups per month
- Maintained company policies related to safety and loss prevention, ensuring a secure shopping environment
- Achieved a consistent top 5% in sales among peers
- Collaborated with the team to manage inventory, replenishment, and store layout