

Your Name

City, State Abbreviation Zip Code | (123) 456-7890 | email@example.com | LinkedIn | Portfolio

Profile

- A results-driven Program Manager with significant experience in top consulting firms like McKinsey & Company and Accenture. Holds an MBA from Harvard Business School, a Master of Science in Project Management from Northwestern University, and a Bachelor's in Business Administration from UC Berkeley. Proven track record in strategic planning, budgeting, stakeholder management, and leading efficient projects; boosted program efficiency by 25% and reduced project costs by up to 15%, validating adeptness at financial tracking. Holds key certifications such as PMP, CSM, and PgMP that underscore strong project and program management skills.

Education

- Master of Science in Project Management | NORTHWESTERN UNIVERSITY, Evanston, Illinois | Graduated December 2023
- Master of Business Administration | HARVARD BUSINESS SCHOOL, Boston, Massachusetts | Graduated May 2020
- Bachelor of Science in Business Administration | UNIVERSITY OF CALIFORNIA, Berkeley | Graduated June 2018

Certifications

- Project Management Professional (PMP), Project Management Institute (PMI), 2023
- Certified ScrumMaster (CSM), Scrum Alliance, 2021
- Program Management Professional (PgMP), Project Management Institute (PMI), 2020

Key Skills

- Budgeting and Financial Management
- Leadership
- Project Management
- Strategic Planning

Professional Experience

SENIOR PROGRAM MANAGER | MCKINSEY & COMPANY, BOSTON, MASSACHUSETTS | JANUARY 2021 - PRESENT

- Developed and implemented strategic initiatives across multiple projects, leading to a 25% increase in program efficiency.
- Fostered effective stakeholder communication, resulting in improved relationships and increased satisfaction levels.
- Managed budgets totaling over \$2M, reducing overall project costs by 15% through meticulous financial tracking and wise resource allocation.

PROJECT MANAGER | ACCENTURE, SAN FRANCISCO, CALIFORNIA | JUNE 2018 - DECEMBER 2020

- Led cross-functional teams to deliver complex projects within deadlines, resulting in a track record of 100% on-time project completion.
- Orchestrated long-term strategic planning that contributed to a 20% increase in client retention.
- Oversaw and managed project budgeting and financial planning, which resulted in reducing excess cost by 10%.