# Your Name

City, State Abbreviation Zip Code | (123) 456-7890 | email@example.com | LinkedIn | Portfolio

## Profile

- Certified child care professional with more than seven years of experience in early childhood care and education. Additional certifications in first aid and CPR/AED. Provides a safe and creative environment where children can develop holistically. Proven ability to plan engaging activities, manage behavior, and maintain strong communication with parents and guardians.

## Education

- Associate of Science (A.S.) Early Childhood Education | University of Phoenix, Phoenix, AZ | September 2018 – June 2020

## Certifications

- Certified Childcare Professional (CCP), NECPA, 2021
- Babysitting Basics Certification, Red Cross, 2020
- First Aid and CPR/AED Certification, Red Cross, 2020

## Key Skills

- Activity planning
- Behavior management
- First aid/CPR
- Organization
- Parent communication
- Tutoring

## Professional Experience

**EARLY CHILDHOOD EDUCATOR | BRIGHT HORIZONS FAMILY SOLUTIONS, PHOENIX, AZ | JUNE 2020 – PRESENT**

- Manage a classroom of 20 children, maintaining a 95% parent satisfaction rate through effective communication
- Foster a safe, inclusive environment promoting child participation and exploration
- Develop age-appropriate curriculum to promote intellectual and physical development
- Lead a six-month literacy program to increase reading comprehension and instill a love of reading
- Awarded 'Educator of the Month' for high parent satisfaction scores
- Organized and led 15 successful field trips, providing real-world learning experiences

**BABYSITTER | PRIVATE FAMILY, NEW YORK CITY, NY | MAY 2016 – OCTOBER 2020**

- Provided comprehensive care for two children with a 100% safety record
- Managed daily routines like meal prep, bathing, and bedtime schedules
- Supervised over 30 playdates and extracurricular activities to promote diverse social interactions and development
- Organized engaging activities, including arts, crafts, and educational outings
- Managed a weekly grocery and activity budget of $200 without overspending